

Mt. Grant General Hospital/Lefa L. Seran Nursing Facility

Board of Trustees Meeting Minutes

Mt. Grant General Hospital

Thursday, July 24th, 2025

11:30am

Present: Richard Schumann, Chairperson; Nancy Rutherford, Co-Chairperson; Karen Womack, Member; Dr. Sharon Ruch, Chief of Staff; Kelli King, Member; Denise Ferguson, CEO; Jonalee Roberts, HR Director; Hunter Bolanos, HR Generalist; Sandi Lehman, CFO; Rowell Cordova, DON; Jaci Norman, Director of Radiology

Absent: Paula Viani-Reed, Clerk; Karen Womack, Member

A. Call to Order

The meeting of the Mt. Grant General Hospital Board of Trustees was called to order at 11:36am by Richard Schumann.

B. General Public Comment – none

C. Approval of Minutes from June 26th, 2025 – A motion to approve the June 26, 2025, Minutes was made by Kelli King and seconded by Nancy Rutherford, Richard Schumann abstains. Motion carries.

D. Financial Report – Sandi Lehman (copy attached to original minutes)

The financial report for June 2025 was reviewed by Sandi. Presented the end of FY unaudited to the board. \$1.7mil in treasury and CD's YTD. There is \$588k in deferred revenue for grant funded projects. Ended June with an operating loss and YTD operating loss. Sandi reported that some adjustments are to be expected once the financials are audited and when cost report is submitted. Over-budget for revenue for YTD of \$800,000. Expenses for June were under budget 6% and YTD 2%. Ended year underbudget for salary and wages, but over budget for contract labor at \$350k. Temp to perm labor contracts reported. The average length of patient stay has increased from last year by 1.5 days. Swing-bed days are consistent since January of 2025. Low SNF census over the last few months but is expected to increase. There are consistent visits in the ER and Outpatient setting. Days-cash-on-hand have increased to 78 days, and AR days dropped by 8 days. Financial audits have begun, and staff are actively working through the request list. The audit will be presented in November. A motion to approve the June 2025 Financial Report was made by Kelli King and seconded by Dr. Sharon Ruch. Motion carries.

E. Administrator Report – Denise Ferguson, CEO/ Sandrae Lehman CFO

Outline of current projects: Copy attached to original minutes.

27th Annual NRHP Golf Tournament – September 5, 2025

Jail and Inmate Services

Helmsley Radiology Grant

The 'Big Beautiful Bill' legislation updates for Medicaid recipients

LiCON Update

Community Health Needs Assessment – invitation to join

F. Discussion on Mt. Grant General Hospital Foundation Articles of Incorporation and Bylaws – Sandi Lehman, CFO and Denise Ferguson, CEO

Item tabled until August 28, 2025.

G. Committee Reports –

1. Trustee of the Month – Nancy Rutherford—no report

2. Emergency Department – Rowell Cordova, DON (copy attached to original minutes) Rowell reviewed the Emergency Department Report. Emergent, non-emergent, AMA and Elopement defined. 214 ED visits for the month of June, which was a drop in visits compared to May 2025. Trauma Emergent cases increased drastically by 31.82%. 31 admissions from the emergency room. 4 AMA and 1 elopement for the month of June. 2 deaths in the emergency room. 23 patients transferred, which is an increase to month prior.

3. Pharmacy – Rowell Cordova, DON (Copy attached to original minutes.) No issues in the pharmacy. Continuing to work on year-end inventory for the financial audits.

4. Patient Safety – Denise Ferguson

Copy attached to original minutes. No reportable deaths and no medication errors. One sentinel event to report. Supply tracking continues through central supply. Fluid shortages have been resolved. All equipment and supplies are good. We purchased new table-top sterilizer.

5. Acute Department Annual Report – Rowell Cordova (copy attached to original minutes) Rowell reviewed staffing with RN and CNA positions. Review of equipment issues/purchases. Overview of education opportunities that staff are participating in. Acute department goals outlined.

6. Human Resources – Jonalee Roberts, HR Director

i. Copy of the report included with original minutes. Current projects reviewed by Jonalee. The new onboarding process was reviewed by Jonalee.

ii. Recruitment report (attached to the original minutes) presented by Hunter Bolanos.

H. Review, discussion, and appropriate action on Evaluation of Contracted Services.

A motion to approve the Contracted Services Evaluation Report was made by Nancy Rutherford and seconded by Kelli King. Motion carries.

I. Review, discussion, and appropriate action on approval of contract renewal for Dr. Sharon Ruch

A motion to approve the employment contract for Dr. Sharon Ruch was made by Nancy Rutherford and seconded by Kelli King. Motion carries.

J. Review, discussion, and appropriate action on contract with Mark Koscinski Painting to paint the main Hospital building

Denise Ferguson reviewed the proposed budget and costs for the project to paint the main hospital building. A motion to approve the contracted services for painting not to exceed the quote was made by Kelli King and seconded by Nancy Rutherford. Motion carries.

K. Review, discussion, and appropriate action on recommendation from the medical staff to grant privileges to providers listed (see list under Tab K)

A motion to approve the roster of physician was made by Kelli King seconded by Nancy Rutherford. Motion carries.

L. Trustee Comments/Future Agenda Items – none

M. General Public Comments – none

N. Adjournment

The meeting was adjourned at 1:31 pm with a motion by Kelli King, seconded by Nancy Rutherford. Motion carries.

Next regular Board meeting is scheduled for August 28, 2025

Chairperson

Vice-Chairperson

Clerk

Trustee

Trustee

Trustee

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