

Mt. Grant General Hospital/Lefa L. Seran Nursing Facility

Board of Trustees Meeting Minutes

Mt. Grant General Hospital

Thursday, June 26th, 2025

11:30am

Present: Nancy Rutherford, Co-Chairperson; Paula Viani-Reed, Clerk; Karen Womack, Member; Dr. Sharon Ruch, Chief of Staff; Kelli King, Member; Jonalee Roberts, HR Director; Hunter Bolanos, HR Generalist; Sandi Lehman, CFO; Rowell Cordova, DON; Jaci Norman, Director of Radiology

Absent: Richard Schumann, Chairperson; Denise Ferguson, CEO

A. Call to Order

The meeting of the Mt. Grant General Hospital Board of Trustees was called to order at 11:30am by Nancy Rutherford

B. General Public Comment – none

C. Approval of Minutes from May 22nd, 2025 – A motion to approve the May 22, 2025, Minutes was made by Karen Womack and seconded by Kelli King. Motion carries.

D. Budget Augmentation 2025 – Sandi Lehman

Sandi presented the augmentation for the year 2025, as we close the end of year the expenses need to be adjusted. An augmentation of \$800,00 is needed for increases in staffing, permanent or contract, and supplies. Patient revenue is also over budget, causing the rise in supply expenses for the year for medications and infusion supplies. This estimate includes PERS adjustments of about \$150,000. The 2025 Budget Augmentation was approved with a motion by Karen Womack and seconded by Kelli King. Motion carries.

E. Financial Report – Sandi Lehman

The financial report for May 2025 was reviewed by Sandi. May ended with an operating income of \$71k YTD operating loss of \$341k, closing the gap between loss and revenue. Slightly under budget for the month, but over budget YTD. Under budget for the month for supplies and over budget YTD. Current cash balance of \$3.4 million. The AR balance has dropped \$400k since May. A motion to approve the May 2025 Financial Report was made by Paula Viani-Reed and seconded by Karen Womack. Motion carries.

F. Administrator Report – Denise Ferguson, CEO/ Sandrae Lehman CFO

Outline of current projects: Copy attached to original minutes.

NCEF Solar Grant

New Signage for Facility Entrance

Western Regional FLEX Conference

Tuesday Wellness – accessibility to lab services

Cybersecurity

Imagine Network – Quality and Safety Survey

Transportation updates – 25 rides in the month of May for community members to access care. Grant funded through Siler Summit and Renown.

Chargemaster REDI Project – charge capture resource for claims
Carson Valley Medical Center collaboration
Jail/MCSO Inmate Services

G. Committee Reports –

- 1. Trustee of the Month – Rick Schumann** – no report
- 2. Radiology Department Annual Report – Jaci Norman** (copy attached to original minutes) Jaci presented the annual statistics for the Radiology Department. Jaci covered all areas of utilization for x-ray, CT, MRI, Echocardiogram, and Ultrasound. Jaci overviewed the new Radiology Remodel and new equipment upgrades. The new Radiology suite is scheduled to be completed in August.
- 3. Emergency Department – Rowell Cordova, DON** (copy attached to original minutes) Rowell reviewed the Emergency Department Report. Emergent, non-emergent, AMA and Elopement defined. Increase in ER visits for May 2025 (as compared to April 2025). 2 AMA cases and 1 elopement. There were 26 admissions from the emergency room. There was an increase in trauma patients and emergency patients.
- 4. Pharmacy – Rowell Cordova, DON** (Copy attached to original minutes.) No issues in the pharmacy. Rowell is completing the annual pharmacy inventory.
- 5. Buildings and Grounds – Cody Burke, Director of Facilities** Copy attached to original minutes. Cody Burke overviewed current and completed projects for the facilities department. Cody reported findings from the OSHA inspection and corrections made, no OSHA violations for the facility. All inspections are current and compliant. Continuing issues with mice/pest mitigation.
- 6. EMS and Employee Safety – Cody Burke, Safety** (copy attached to original minutes) Quarterly report by Cody Burke. 3 Employee injuries reported. Fire drill overview, one live event and one drill. Future employee safety measures overviewed by Cody.
- 7. Human Resources – Jonalee Roberts, HR Director**
 - i. Copy of the report included with original minutes. Current projects reviewed by Jonalee. The new onboarding process was reviewed by Jonalee. We are currently moving a lot of training and policies to the Relias platform to be reviewed and completed by new hires prior to their first day.
 - ii. Recruitment report (attached to the original minutes) presented by Hunter Bolanos.

H. Review, discussion, and appropriate action on updating CEO Education Requirement.

A motion to approve the CEO Education requirement as proposed, with the agreement that the CEO completes degree within 12 months from today to be amended within the contract was made by Kelli King and seconded by Karen Womack. Motion carries.

I. Review, discussion, and appropriate action on Nevada Public Agency Insurance POOL

A motion to approve Nevada Public Agency Insurance POOL Member coverage contract was made by Kelli King and seconded by Paula Viani-Reed. Motion carries.

J. Review, discussion, and appropriate action on contract with TechCity Electric for Pre-development, engineering and design costs for Solar project construction

Cody Burke reported another grant may be available to cover the Hospital's portion of the quote. A motion to approve the TechCity Electric invoice not to exceed the quote was made by Kelli King and seconded by Paula Viani-Reed. Motion carries.

K. Review, discussion, and appropriate action on Human Resources new/revised policies

A motion to approve Human Resources Policies was made by Paula Viani-Reed and seconded by Kelli King. Motion carries.

L. Trustee comments/ future agenda items – Sandi Lehman additional comments from CEO report. NV Legislature updates.

M. General Public Comments – none

N. Adjournment

The meeting was adjourned at 1:08 pm with a motion by Paula Viani-Reed, seconded by Karen Womack. Motion carries.

Next regular Board meeting is scheduled for July 24, 2025

Chairperson

Vice-Chairperson

Clerk

Trustee

Trustee

Trustee

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